



Early Childhood Development Centre
(Registered)

7 & 9 Johannesburg Rd, Kew, 2090

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R a i n b o w K i d s

GENERAL PARENT INFORMATION

Below please find information pertinent to the running of the school.

Age Groups

Gr R 5 turning 6 years old.

Gr RR 4 turning 5 years old

Gr RRR 3 turning 4 years old

Junior groups 18 months – 3 years.

Babies 4 months – 18 months

School Times

Rainbow kids E.C.D.C. is open throughout the year (including school holidays) and closes around the 15th of December for 3 weeks. Should a public holiday fall on a Tuesday or a Thursday, we will be closed the Monday or Friday.

The gate opens at 07:00 and closes at 17:30.

Early opening: The School opens at 06:30 for those choosing the early opening option. There is an additional charge of R300 per month. **Please advise should you wish to make use of this service.**

Personal information

Please continuously update your information with the school as it is imperative that the information we have is correct.

Birthdays

Parents are welcome to provide a cake, please do not bring an ice-cream cake (and juice is optional). Sweets are not necessary.

- Instead of party packs we request parents to buy an appropriate children's book for our mini library. Other donations such as puzzles (10 to 60 pieces) and other educational games or construction toys are also welcome.
- It is normally after snack time (10:00) that the birthday party takes place. Let your child's teacher know in advance if you would like to be there.
- If you would like to bring a jumping castle and other safe fun play equipment, a Clown / Magician to school on your child's birthday – go ahead. The children will love it!
- It also helps if the cake arrives in the morning to avoid delays and inconvenience.

Birthday Party invitations

If your child is invited to a party, please have the courtesy to reply to the invitation. It is very disappointing to plan for 20 children and only 3 arrive.

A list of children who have been invited to the party will be displayed outside your child's classroom for parents to confirm or decline the invitation.

Show and Tell

On Monday please let your child bring something from home relevant to our theme. If suitable, the article can be put on the interest table. We will endeavour to look after everything brought from home. Please ensure that your child's name appears on the item. No other toys are allowed at school.

School bags

Please provide your child with a bag big enough to hold an A4 notebook and other clothing items. We cannot teach children to be responsible for their own possessions if the bag is too small.

Please label your child's clothing including shoes, bag, etc. Many children have the same shoes and bags. Clothing found lying around is put in the lost property basket. At the end of a term we will donate all unclaimed items to a charity.

Clothes borrowed from the school in the event of your child having soiled their own, should be returned to the school washed.

Morning and afternoon snacks

Please provide your child with a fruit and juice etc. **No sweets or chocolates are allowed.** Please make sure that oranges are peeled and quartered. Please send spoons for yoghurt etc. Please ensure the juice cup / bottle does not leak.

Breakfast and Lunch

The school will provide a nutritious breakfast and cooked lunch every day. The menu is displayed in the kitchen. Late afternoon snack is provided.

Foul / Bad language

In the case of a child using foul / bad language at school is treated as a very serious matter. The frequency of use as well as the type of language being used will be monitored closely. The children in question will be spoken to about the use of foul language and the relevant parents will be called in to discuss the child's use of language. Our aim is to educate the child to use expressive language without resorting to foul / bad language.

Parents' circulars

Please e-mail rainbowkids1@gmail.com with subject line: "Parents' circular" so that we have correct e-mail addresses for parent.

Sleep time / Aftercare

It is not necessary for you to provide a sheet or blanket. Each child will be allocated a symbol and he /she will have the same mattress every day. Sheets & blankets are washed once a week. Towels are washed daily.

Indemnity forms

Parents will be asked to sign an indemnity form to cover your child's time at the school and on excursions. We can assure you that your child is supervised at all times. We do not allow rough play. A time-out chair is used for aggressive or disobedient children. **Please note that children will not be allowed access to the school if the indemnity forms are not signed.**

Shows.

There will be shows arranged for the children. Please ensure you have paid your entertainment levy of R600 per year.

Eye and hearing screening

These will be compulsory and the combined fee is R150. This will be charged to your fees book in due course.

Perceptual training

It is of utmost importance that the Grade R children come to school early to complete their structured educational programme. Children who regularly arrive at school **after 08:00am** fall well behind.

Security

If your child is going home with someone else we must have a written confirmation or a telephone call from you. If a friend / uncle etc. is fetching your child, they are to inform the teacher on duty that they are taking the child.

Toilet training

All 2 and 3 year olds need to have a spare set of weather-appropriate, easy to manage clothing in their bags. Overalls, belts are inappropriate and counterproductive. If you have an older child who still has the occasional accident please provide a change of clothing. Please note that we do have regular toilet routines. Please return clothing lent by the school washed.

Should your child be in the process of being "potty trained" please provide pull-up nappies and wet wipes. Sufficient nappies should be provided to ensure that we do not run out. The parents of toddlers are to please provide a minimum of 6 nappies per day and sufficient wipes in their bags. Children who are being potty trained do not like to stay in wet / soiled nappies.

Useful junk

Children love using cards for cutting activities. We are also always looking for material, cardboard, small boxes, cereal boxes cardboard, polystyrene trays, wood cut offs, wrapping paper, egg boxes, framing cardboard, the inside of toilet rolls etc. Please send your useful junk to school. We also use cardboard from cereal boxes. Please help your child cut out two rectangles each time you finish a box of cereal.

Paper

We go through an enormous amount of paper and cardboard and we would appreciate any donations – particularly used A4 paper.

Toys and books

We welcome donations of outgrown toys, books and used tennis balls. Children often put Lego pieces, puzzle pieces; cars etc. into their pockets during play and then forget about them. Please return these items to school – particularly the puzzle pieces. Please do not allow your child to bring toys from home. We will not be held responsible for anything lost, broken or stolen.

Health

Please keep sick children at home. Children who have Pink Eye, Impetigo, and other infectious illnesses will not be allowed to come to school. In cases of head lice children may not return to school until all the eggs (nits) have been removed from the hair. Please be warned it takes hours to remove all the eggs.

Medication

All medicines are to be handed to the class teacher. The instructions / correct dose should be written in the medicine book. Under no circumstances may a child keep medicine in their bag.

Reports

Reports are given out in June and December. However parents are more than welcome to request private meetings with their child's teacher anytime that is mutually convenient. Please let us know if you need a 2nd report in instances of divorced / separated parents.

Tidying up

We make a point of making children tidy up after themselves. We would appreciate it if you would encourage your child to do the same at home so that it becomes a habit.

Littering

In an attempt to keep our grounds clean, bins are provided everywhere. Please set a good example by not littering. Together we can help keep South Africa clean and tidy.

FEE SCHEDULE 2018

- A non-refundable registration fee of R750 is payable for all **new** children.

- **Please always insist on a receipt if paying with cash.**

- 2.5% discount given on school fees is applicable if there is a sibling at the centre.

- 2.5% discount given on school fees paid in full for the year, on or before the 1st of February.

- **one calendar month's written notice should be given when you withdraw your child from the school; no notices are accepted after October.**

FEES.

Per month (x12 months)	R2500-00	Payment due on the 1 st of each month.
Annual development levy	R1000.00	

Bank details

Name: Rainbow Kids Early Childhood Development Centre
Bank: First National Bank
Account no: 62528585435
Branch: South Africa
Branch code: 250655
Reference: Child's name and surname

Early morning opening (06:30)

Jan – Dec: R300 per month

Shows and excursions

R700.00 per year.

Late pick-up fine

After 17:30: R2 per minute
After 18:00: R5 per minute

REQUIREMENTS

Please send the following items to the school 6 monthly.

3 to 6 year old

Tissue boxes (boxes of 200 tissues)	4
Toilet paper	9
Liquid hand-soap (not a bar of soap)	1
Hand sanitizer	1
Sunhat (summer)	1
Extra set of clothing (marked)	every-day
Pack of photocopy paper	1

18 months - 3 years

Tissue boxes (boxes of 200 tissues)	4
Toilet paper	9
Liquid hand-soap (not a bar of soap)	1
Hand sanitizer	1
Sunhat (summer)	1
Extra set of clothing (marked)	every day
Disposable nappies	6 daily
Wet wipes and disposable nappy bags	monthly supply
Pack of photocopy paper	1

3 months – 18 months (please send on a monthly basis)

Disposable nappy bags	4
Wet wipes	2
Hand sanitizer	1